**Minutes**

Meeting: Interim Council

Date: April 08, 2013

Location: Teleconference

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|  **TOPIC** |  **ACTION** |  **RESPONSIBILITY** |
| Call To Order | Informational: Meeting called to order at 6:32pm | Lindsey Davenport-Landry, Treasurer |
| Roll Call | Informational: Attendance Attached | Lindsey Davenport-Landry, Treasurer |
| Approval of Minutes | Informational: Minutes from the Fall Council Meeting; Kansas City, MO 2012.11.10-11 approved with correction | Kim Von Ahsen, Secretary |
| Standing Reports1. Secretary Report
2. Treasurer Report
3. Region Director Report
 | A. Secretary ReportB. Treasurer ReportsCheck to write1. Director Report

BOD Information: Item 2 – Membership lists for research purposesPAC Donations – notify the PAC committee chair when you send in donationsNominations for Board of Directors: Full slate with two contested positionsPapers: Two position papers will be referred to the House of Delegates***Dates of Importance: Please review as there are important upcoming deadlines*** | 1. Kim Von Ahsen, Secretary
2. Lindsey Davenport-Landry, Treasurer
3. Suzanne Campbell, Director
 |
| State and Committee Reports1. State Action Items
2. Committee Action Items
3. State Concerns
4. Committee Concerns
 | A: State Action Items1. No Action Items

B. Committee Action Items1. Webmaster – Hosting Server needs as of result of ascls.org redesign
	1. Suzanne will bring this issue back to the Board of Director’s
	2. Other option is to self host with a server company if not available through ASCLS
2. Bylaws – ***MOTION: I move that the ASCLS Region VI Council recommends to its constituent societies inclusion of Emeritus Membership category into their state Bylaws. Second: Theresa Fruehling***
	1. Discussion Point: Emeritus would be at a discounted rate at state level would mirror student state rates
	2. Discussion Point: Be an additional state level membership category
	3. **Status of Motion: Withdrawal of motion by Hannah Zane due to non-consensus of support**

C: State Concerns1. No concerns

D: Committee Concerns1. Membership – Continued loss of members
2. Webmaster – Region VI website no longer hosted by ascls.org (see action item)
3. Bylaws – Concern about sharing same acronym for state name: i.e. KSCLS is both Kansas and Kentucky
	1. Discussion Point: Suzanne Campbell will share this concern with the state of Kansas society for further discussion.
 |  |
| Old Business | 1. No Old Business
 |  |
| New Business | 1. Informational: Region V Leadership Academy
2. Request for Input: 2013-2014 Region VI Directory
 | * + 1. Suzanne Campbell
		2. Kim Von Ahsen
 |
| Business From the Floor | Quad State Meeting Evaluation: Meeting evaluation was sent out and results will be shared with the Quad State  |  |
| Adjournment | Meeting was adjourned at 7:14 pm. |  |
| **Next Meeting:** Date, Time, Location | Wednesday July 10, 2013; 6:30 pm – 7:30 pm; Teleconference |  |

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| --- |
| Attendance – Roll Call |
| Officers |
| **Director** | Suzanne Campbell (KS)  | 🗹 Present 🞎 Absent |
| **Secretary** | Kim Von Ahsen (IA)  | 🗹 Present 🞎 Absent |
| **Treasurer** | Lindsey Davenport-Landry (IA)  | 🗹 Present 🞎 Absent |
| Voting Council Members  |
| **Illinois (ASCLS-IL)** | President | Yolanda Sanchez Garcia  | 🞎 Present 🗹 Absent |
| President-Elect | Maribeth Flaws | 🗹 Present 🞎 Absent |
| **Iowa (ASCLS-IA)** | President | Judy Jackson | 🞎 Present 🗹 Absent |
| President-Elect | Theresa Fruehling | 🗹 Present 🞎 Absent |
| **Kansas (KSCLS)** | President | Christine Winkel | 🞎 Present 🗹 Absent |
| President-Elect | Patty Tucker | 🞎 Present 🗹 Absent |
| **Missouri (MoCLS)** | President | Renee Setina | 🗹 Present 🞎 Absent |
| President-Elect | Debbie Baudler | 🗹 Present 🞎 Absent |
| **Nebraska (ASCLS-NE)** | President | Linsey Donner | 🗹 Present 🞎 Absent |
| President-Elect | Chelsea Dockins-Reischl | 🗹 Present 🞎 Absent |
| **Committee & Appointed Chairs**  |
| **Bylaws** | Hannah Zane (MO) | 🗹 Present 🞎 Absent |
| **First Year Professional** | Sarah Beerends (IA) | 🞎 Present 🗹 Absent |
| **Government Affairs (GAC)** | John Koenig (MO) | 🞎 Present 🗹 Absent |
| **Leadership Development** | Tim Randolph (MO) | 🞎 Present 🗹 Absent |
| **Membership Development** | Jan Frerichs (IA) | 🞎 Present 🗹 Absent |
| **New Professional Adhoc Advisor** | Nick Moore (IL) | 🞎 Present 🗹 Absent |
| **New Professional Representative** | Nick Moore (IL) | 🞎 Present 🗹 Absent |
| **Nominations** | Roxanne Alter (NE) | 🗹 Present 🞎 Absent |
| **P.A.C.E.** | Kim Von Ahsen (IA) | 🗹 Present 🞎 Absent |
| **Political Action (PAC)** | Theresa Fruehling (IA) | 🗹 Present 🞎 Absent |
| **Product Development** | Tara Sorensen (IA) | 🞎 Present 🗹 Absent |
| **Promotion of the Profession (PPC)** |  | 🞎 Present 🞎 Absent |
| **Student Forum Advisor** | Kevin McGuire (NE) | 🗹 Present 🞎 Absent |
| **Student Forum Chair** | David Redfern (NE) | 🗹 Present 🞎 Absent |
| **Webmaster** | Neil Kumor (IA) | 🗹 Present 🞎 Absent |
| **Guests:** | Toula Castillo (represented Yolanda Sanchez Garcia) |



**Region VI Spring Meeting**

April 8, 2013

Region VI Director Report – Suzanne Campbell

Activities: 1) Attended Board of Directors Long Range Planning Day, March 16, 2013

1. Fulfilled duties as a member of the Long Range Planning Committee

2) Attended Interim Board of Directors meeting, March 17, 2013

 2) Attended Legislative Symposium, March 18-19, 2013

 3) Attended Great Plains Regional Laboratory Expo, April 3-5, 2013

 a) Fulfilled duties as co-chair and speaker

 b) Speaker for one day Leadership Academy

Board of Director Meeting Information:

1. Membership continues to decrease, need to focus on member recruitment and retention.
2. Office receives several requests for membership lists for research purposes. Concerns included privacy issues and requiring proof that the request is legitimate by requiring a copy of the IRB or the survey. Discussion that the requestor should be an ASCLS member. Motion to appoint a task force to develop a policy for reviewing requests for member and non-member contact information – approved.
3. Beckman/Coulter is offering a travel fund for students to attend the ASCLS annual meeting.
4. States need to notify the PAC committee when submitting PAC donations.
5. Proposed Budget for 2014 was approved.
6. Nominations report was approved.

The following slate of candidates will be presented at the 2013 ASCLS Nation Meeting:

**President Elect:**  **Region I Director:** **Nominations Committee:**

 Susanne Zanto Maddie Josephs Sally Pestana (3 yr term)

 **Secretary/Treasurer: Region VII Director:** Bill Hunt (1 yr term)

 Cindy Johnson Karen Chandler Vicki Freeman (1 yr term)

 John Koenig **Region VIII Director:**

 **Judicial Committee:** Joni Gilstrap

 Holly Weinberg Stephanie Mihane

1. Several motions were presented by the Committee Restructure Task Force
	1. Appoint a member of the Judicial Committee as liaison to the Bylaws Committee – approved.
	2. Determine feasibility of standardized bylaws template for use by all constituent societies – approved.
	3. Change the name of the Abstract Review Committee to Abstract and Proposal Review Committee – approved
	4. Incorporate the Leadership Academy into the Leadership Development Committee – defeated
	5. Dissolve the Continuing Education Advisory Committee – approved. Be it noted that these functions will be moved to the Abstract and Proposal Review Committee.
	6. Dissolve the DCLS Oversight Committee and incorporate the tasks/responsibilities into the Education Scientific Assembly - approved.
	7. Dissolve the New Professionals Committee – defeated. New motion – Appoint a task force to review the structure, function and charges of the NPC and submit a recommendation to the annual BOD meeting in July.
	8. Dissolve the Professional Standards Committee – approved.
	9. Place the Forum for Concerns of Minorities on inactive status – defeated. Action will be to establish a task force or council on diversity.
	10. Consolidation of the scientific assembly specialties – approved
		1. Chemistry/Urinalysis
		2. Education
		3. Hematology/Hemostasis
		4. Immunology/Immunohematology
		5. Laboratory Administration/Consultant
		6. Microbiology/Public Health
		7. POC
		8. Phlebotomy
	11. Appoint a task force of past award committee chairs to review guidelines and create a checklist of activities with timelines for organizing the two awards ceremonies held at the annual meeting – approved.
	12. Approve subsidy for the awards committee chair to attend the annual meeting – defeated.
2. Advanced Management Institute – July 27-28, 2014
	1. Planning committee is separate from the AMSC
	2. Five pillars – people, finance, service excellence, quality and patient care, and compliance/regulatory/accreditation
3. Member of the Year
	1. Discussion included renaming this as lifetime service and achievement award with a focus on activities at the national level.
	2. Recognition of the constituent society members of the year
4. Region Restructure motion – withdrawn. Discussion and investigation will be on-going
5. DCLS Position Paper and Medical Laboratory Professionals Response to an Expanding Geriatric Population position papers will be referred to the House of Delegates

Dates of Importance:

 Medical Laboratory Professionals Week – April 22-28, 2013

 Keys to the Future nominations due May 1, 2013

 State and national committee rosters due to president-elect and national office June 14, 2013

 Annual State Reports due to Regional Directors and Committee due June 21, 2013

 Annual Reports Regions, Committees due July 1, 2013

 81st ASCLS Annual Meeting, Houston, TX July 30-Aug 3, 2013

**State Society Reports**

**ASCLS-IL: , President**

**ASCLS-IA: , President**

**KSCLS: , President**



REPORT TO: ASCLS Region VI Director, Suzanne Campbell

REPORT OF: Missouri Organization for Clinical Laboratory Science

SUBMITTED FOR: 2013 Interim Board Report

PREPARED BY: Renee Setina, President 2012-2013

DATE: February 13, 2013

Leadership Meetings:

1. November 20, 2012 – Teleconference
	* 1. Discussed licensure fundraising ideas.
2. January 19, 2013 - Winter Leadership Teleconference
	* 1. Discussed ASCLS website changes. Overall leadership likes the new website over previous website but will need to relearn navigating website.
		2. Finalized plans for Missouri Leg Day to Jefferson City to continue licensure pursuit.
		3. Decided John Koenig, Tim Randolph, Brian Holt (student) and Renee Setina will attend ASCLS Legislative Symposium.
		4. 2014 Spring Meeting in Kansas City with KSCLS and KC CLMA. Determined it is MoCLS turn to chair meeting. Lucia Johnson in process making contacts. Date TBA.
		5. 2015 Spring Meeting location and date TBA.

Membership Retention:

Membership status:

 Current members: 113

 New members: 3

 Lapsed members: ? emailed Jenna Goins for data.

Membership Recruitment:

Emailed lapsed members. Only received one response member would renew.

Other Activities of the State:

1. Continuing licensure pursuit without lobbyist assistance. Held Missouri Leg Day January 29th where four MoCLS members visited each Senator and State Representative on licensure committees. Overall perception in Missouri General Assembly is state is looking at repealing licensure requirements on several professions. Encouraged to consider certification and/or registration routes. In process researching differences of certification vs licensure.
2. Leadership development - identifying members to encourage them to join committees to become involved with their professional society. Activity still in process. The call for 2013-2014 MoCLS leadership nominations was emailed to MoCLS membership January 30th.
3. Quad State Meeting - La Vista, NE April 3-5, 2013. Missouri handling registration & finances.

Concerns:

None

Requests for Action:

None

**REPORT TO:** ASCLS Region VI Director, Suzanne Campbell

**REPORT OF:** American Society for Clinical Laboratory Science-Nebraska

**SUBMITTED FOR:** 2013 Interim Board Report

**PREPARED BY:** Linsey Donner, President 2012-2013

**DATE:** February 11, 2013

**Winter Board (Leadership) Meeting**

1. State Board (Leadership) Meeting,
	1. January 26, 2013
	2. Bylaws updated approved by BOD to align with National ASCLS, now need to publish in Filter and member vote
	3. Shirley Noble Award in progress and being created to recognize ASCLS-NE members who have been heavily involved in mentoring leadership within the organization or MLS/MLT students
	4. Membership (see below)
	5. Fundraising for the society discussed and will start in the Spring/Summer
	6. Rho Sigma dinner in progress of planning for National Meeting
	7. Travel and reimbursement SOP still in progress
	8. Awards information will be sent to lab managers and ASCLS-NE members
	9. Leadership Handbook in final stages
		1. To be completed in April 2013
2. Spring Meeting planned and in progress
	1. Quad State Meeting (Nebraska, Iowa, Kansas, and Missouri)
	2. April 3 – 5th, 3013
	3. Nebraska in charge of social event
3. Alicia Sherry is chair

ii. Committee: Chelsea Reischl, Roxanne Alter, Kevin McGuire, Linsey

 Donner

iii. Held at Lucky Bucket Brewery April 4th

iv. Still investigating PACE option for brewery tour

**Planning Meeting**

1. January 26, 2013
	1. Goal at this time is to work on creating active leadership within ASCLS-NE.
		1. Committee created to discuss
	2. Goal to increase membership and retention within State of Nebraska
		1. Committee created to discuss

**Membership Retention**

1. Please briefly describe activities already done to promote member retention
	1. Contacted lapsed members with an email
	2. Re-contact lapsed members with a second email
	3. Analyzing lapses in membership for patterns: Identified student members often do not renew.
	4. Survey sent to lapsed members: results pending.
2. Please briefly describe membership retention activities planned for the year
	1. Set-up committee meeting to discuss options for recruiting new members and getting students to renew.
	2. Recognize long-standing members of ASCLS-NE at Spring Meeting Awards with certificate and awknowledgement.
3. Please report on the current membership status of your state
	1. 129 Current Members
	2. 29 Lapsed members (from National ASCLS)

**Membership Recruitment**

1. Please briefly describe activities already done to promote new member recruitment
	1. Survey sent to 480 lapsed members. Responses pending analysis. So far the response has not been overwhelming.
2. Please briefly describe membership recruitment activities planned for the year
	1. Set-up committee meeting to discuss options for recruiting new members and getting students to renew.
	2. One idea proposed is to have the forms for student members at the membership booth at the state meeting to renew as first-year professionals. We will fax these in for them.
	3. Find a way to make renewing membership from student to first-year professional more enticing to students. Maybe have a “freebie” at the booth to encourage renewal, or a “one-time” offer?
	4. Reach out to pre-CLS students to encourage them to join before entrance into CLS Program and promote professionalism among students and advisors.
	5. Send out letter/postcard to members during lab week.
	6. Contact lab managers regarding membership benefits and encourage them (and their employees to join).

**Other Activities of the State**

1. List serve created for ASCLS-NE members.
2. Student Forum holding fundraiser in Feb/March (T-shirt sales).
3. Roxanne Alter (GAC/PAC Chair), Brad Hays (Past-president), and Linsey Donner (President) attending Legislative Days in Washington DC
4. 4 ASCLS-NE Leadership members attending Great Plains Leadership Workshop at Spring Meeting.
5. Filter Newsletter being published late February.

**Concerns:**

No concerns at this time

**Requests for Action**

No requests for action at this time

**bylaws**

**PREPARED BY:**

**first year professional chair**

**PREPARED BY:**

**government affairs**

**PREPARED BY:** John Koenig

As a member of ASCLS GAC committee I participated in monthly GAC conference calls and the face to face meetings at ASCLS National Meeting in LA and the Leg Day meeting in Washington DC. I shared Missouri licensure information with the ASCLS GAC and National Office.

As Region VI GAC Chair I shared information and Minutes from monthly GAC meetings with the state GAC reps for the five states in the Region, as well as, the Region Council.

The four states will be raffling off baskets at the Quad Meeting to raise money for PAC.

I attended the ASCLS Leg Day and Hill Visits with the assistance of the MoCLS Scholarship Fund and greatly appreciate the support. We went two the Hill with two issues this year and I have attached the the Leave Behinds we left at each office we visited.

1. Clinical Laboratory Payment Cuts Jeopardize Patient Safety!
2. Laboratory Personnel Jobs Are Available Nationwide Reauthorize the Workforce Investment Act Including Provisions that Support Laboratory Training Programs

I urge you to read these leave behinds.

**leadership development**

**PREPARED BY:**

**membership committee**

**PREPARED BY:** Janice Frerichs

**PURPOSE:** This committee is responsible for the retention of present members, reactivation of lapsed members, recruiting new members and other member services into ASCLS.

**ACTIVITIES:**

Committee goals:

1. Contact lapsed members about reactivating membership.

2. Communicate with members regarding importance of membership

3. Provide membership retention up-dates to ASCLS board

4 .Coordinate recurring membership action plans, assignments and activities

5. Transition student members to new professional status

6. Increase membership by 10% in 2012-13

Activities towards goals:

Update from National Membership Committee

1. The new website is up and running, membership materials have been transferred over
2. The national membership committee is sponsoring a You Tube Video contest for all student members. The flyer was sent out to the ASCLS leadership and educator’s list serve. The prize for the student who submits the winning video will be a choice of a free year’s membership or registration to the national meeting. If it is a group effort, ASCLs will fund a pizza party for the winning group. Judges are the membership committee. We have 3 entries so far. Deadline for submissions was April 1st.
3. Ginger Weeden, Elissa Passiment, and Jan Frerichs held a conference call with a marketing specialist from our management company. Some of Tom’s suggestions:
	* Use an integrated approach to marketing
	* Do an e-campaign followed by direct mail
	* ASCLS and diagnostics companies partnership – many members work for companies
	* Do “branding” for ASCLS – up-date, revitalize and modernize logo – Include who we are and what we are all about. Elissa did tell him that we are open to suggestions on “revitalizing” and updating our materials.
	* The target groups we are trying to reach are students who do not convert to FYP, lapsed members, and the laboratory professional who has never joined a professional organization.
	* The committee members would like to see the ideas that Tom comes up with so we can comment.
	* There was a concern that folks do identify us with our colors and logo.
	* Fortunately, the organization does not have big stock pile of printed material with our logo, so it would be easy to change.
	* Jan and Ginger will share his ideas with the entire membership committee.

**CONCERNS:** We continue to lose members.

**REQUESTS FOR ACTION:** No requests for action

**new professional committee representative**

**PREPARED BY:**

**new professionals committee adhoc advisor**

**PREPARED BY:**

**nominations**

**PREPARED BY:**

**POLITICAL ACTION COMMITTEE (PAC)**

**PREPARED BY:** Theresa Fruehling

**PURPOSE:**

A voluntary non-profit organization created to provide financial and educational support for the election campaigns of responsible candidates for Congress.

**ACTIVITIES:**

Committee goals:

* Raise funds for allocation to members of Government who support the betterment of Clinical Laboratory Sciences
* Raise awareness among members of ASCLS about the importance of using their voice
* Help fund Legislative Days and other member activities which voice our professional concerns to our Congressmen and Senators

Activities towards goals:

* Have the following ‘Thank you” gifts: Canvas bags; pedometers; water bottles; recycled notebooks with pencils; cell phone charger stands; and flash drives
* Used mobile credit card devices for the first time at Legislative days
	+ Limited to one phone
	+ Positive responses to using the device
	+ Receipt can be emailed
* Challenging time in Washington; however possible allies coming from California. New members of Congress
* Region VI PAC Donations:
	+ Iowa
	+ Kansas
	+ Missouri
	+ Nebraska
* Monthly conference calls have been held.
* Have a special breakfast coming to us at National. Special thanks to Roxanne’s efforts.

**CONCERNS:** No concerns

**REQUESTS FOR ACTION:** No action

**P.A.C.E. Coordinator**

**PREPARED BY:**

**Product development committee**

**PREPARED BY:**

**Promotion of the profession committee**

**PREPARED BY:**

**student forum advisor**

**PREPARED BY:**

**student forum chair**

**PREPARED BY:**

**Webmaster**

**PREPARED BY:** Neil Kumor

**PURPOSE:** Promote communication from and about ASCLS Region VI

**ACTIVITIES:**

Trying to find a server to host the Region VI site.

**CONCERNS:**

ASCLS is no longer hosting Region websites on the ASCLS server. They will post a link to our site but at this time we will need to host our website on our own server.

**REQUESTS FOR ACTION:**

See if ASCLS will reconsider hosting Region sites on the ASCLS server. I spoke with Joan Polancic and she was not aware ASCLS ever hosted Region websites. There seems to be some confusion at ASCLS concerning this.