**Minutes**

Meeting: Fall Council

Date: November 10 and 11, 2012

Location: Kansas City, MO

|  |  |  |
| --- | --- | --- |
| **TOPIC** | **ACTION** | **RESPONSIBILITY** |
| Call To Order | Informational: Meeting called to order at 1:00pm | Lindsey Davenport-Landry, Treasurer |
| Roll Call | Informational: Attendance Attached | Lindsey Davenport-Landry, Treasurer |
| Approval of Minutes | Informational: Minutes from the Summer Teleconference 2012.06.27   * Minutes accepted at printed | Kim Von Ahsen, Secretary |
| Standing Reports   1. Secretary Report 2. Treasurer Report 3. Region Director Report | A. Secretary Report : Will be assigning Council members review of SOP beginning in January to be completed by Summer (June) Teleconference and approval vote at Caucus (July)  B. Treasurer Reports   1. Final FY11-12 Income-Expense report 2. FY 11-12 Check register by category 3. FY 11-12 Check register by date 4. 11-4-12 Asset report 5. FY 12-13 Check register by category 6. FY 12-13 Check register by date 7. Director Report | 1. Kim Von Ahsen, Secretary 2. Renee Setina, Outgoing Treasurer 3. Suzanne Campbell, Director |
| State and Committee Reports   1. State Action Items 2. Committee Action Items 3. State Concerns 4. Committee Concerns | A: State Action Items   1. No Action Items   B. Committee Action Items   1. Bylaws:    1. A reminder that each State needs to review and amend their Bylaws, as needed to stay in compliance with the National Bylaws.    2. Request for discussion at the Meeting: ASCLS has Emeritus membership category. Should Region VI State Societies initiate Emeritus Membership category for members retired from active employment and currently holding emeritus membership status at the national level? Emeritus category would make them eligible for reduced registration fee at various professional meetings.   C: State Concerns   1. ASCLS-IL:    1. Membership declining, particularly among students to FYP    2. Lack of active members 2. KSCLS    1. Concern has been shared with the lack of leadership by the Board members. The BOD is unfamiliar with their responsibilities and lack of knowledge. Discussion on term limits needs to occur.   D: Committee Concerns   1. Bylaws:    1. Not allRegion VI State Societies are in compliance with the ASCLS Bylaws. I have communicated this concern to the Bylaws Chairs and State Presidents and will again contact each state as a follow-up. 2. Membership:    1. ASCLS is down 550 members from the previous year. Student members who want to covert to First Year Professional cannot do so on-line. They need to FAX or call their renewals into ASCLS. | 1. Kim Von Ahsen for Hannah Zane 2. Yolanda Sanchez Garcia 3. Christine Winkel 4. Kim Von Ahsen for Hannah Zane   B. Jan Frerichs |
| Old Business | No Old Business | A. Lindsey Davenport-Landry |
| New Business | 1. Informational: ASCLS Region Task Force 2. Request for Input: “Trial Membership” at State Meetings 3. Request for Input: Leadership Development Plan 4. Volunteer Needed to Author an Article for the ASCLS Today:    1. Deadline is Dec 1.  Cannot exceed 950 words and any graphics/photos must be in .jpeg format. | 1. John Koenig 2. Jan Frerichs 3. Tim Randolph 4. Suzanne Campbell |
| Business From the Floor | 1. Announcement: Call for Volunteers to ASCLS National Committee or as an ASCLS Representative to another organization**.** 2. Announcement: 2013-2014 ASCLS Elected Positions 3. Yard House and Roxanne Alter’s Meal for Rho Sigma was not paid for.    1. Check was given to Linsey Donner to give to Roxanne. 4. Region VI Pins – For sale for $5.00 | 1. Email from JR Constance 2. Email from Charlie Francen 3. Lindsey Davenport-Landry 4. Kim Von Ahsen |
| **Adjournment:** | Meeting was adjourned at 3:07pm. |  |
| **Next Meeting:** Date, Time, Location | April 8, 2013 6:30pm-7:30pm, Teleconference |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Attendance – Roll Call | | | | | |
| Officers | | | | | |
| **Director** | Suzanne Campbell (KS) | | | 🗹 Present 🞎 Absent | |
| **Secretary** | Kim Von Ahsen (IA) | | | 🗹 Present 🞎 Absent | |
| **Treasurer** | Lindsey Davenport-Landry (IA) | | | 🗹 Present 🞎 Absent | |
| Voting Council Members | | | | | |
| **Illinois (ASCLS-IL)** | President | Yolanda Sanchez Garcia | | | 🗹 Present 🞎 Absent |
| President-Elect | Maribeth Flaws | | | 🞎 Present 🗹 Absent |
| **Iowa (ASCLS-IA)** | President | Judy Jackson | | | 🞎 Present 🗹 Absent |
| President-Elect | Theresa Fruehling | | | 🗹 Present 🞎 Absent |
| **Kansas (KSCLS)** | President | Christine Winkel | | | 🗹 Present 🞎 Absent |
| President-Elect | Patty Tucker | | | 🗹 Present 🞎 Absent |
| **Missouri (MoCLS)** | President | Renee Setina | | | 🗹 Present 🞎 Absent |
| President-Elect | Debbie Baudler | | | 🗹 Present 🞎 Absent |
| **Nebraska (ASCLS-NE)** | President | Linsey Donner | | | 🗹 Present 🞎 Absent |
| President-Elect | Chelsea Dockins-Reischl | | | 🗹 Present 🞎 Absent |
| **Committee & Appointed Chairs** | | | | | |
| **Bylaws** | Hannah Zane (MO) | | 🞎 Present 🗹 Absent | | |
| **First Year Professional** | Sarah Beerends (IA) | | 🗹 Present 🞎 Absent | | |
| **Government Affairs (GAC)** | John Koenig (MO) | | 🗹 Present 🞎 Absent | | |
| **Leadership Development** | Tim Randolph (MO) | | 🗹 Present 🞎 Absent | | |
| **Membership Development** | Jan Frerichs (IA) | | 🗹 Present 🞎 Absent | | |
| **New Professional Adhoc Advisor** | Nick Moore (IL) | | 🞎 Present 🗹Absent | | |
| **New Professional Representative** | Nick Moore (IL) | | 🞎 Present 🗹 Absent | | |
| **Nominations** | Roxanne Alter (NE) | | 🞎 Present 🗹 Absent | | |
| **P.A.C.E.** | Kim Von Ahsen (IA) | | 🗹 Present 🞎 Absent | | |
| **Political Action (PAC)** | Theresa Fruehling (IA) | | 🗹 Present 🞎 Absent | | |
| **Product Development** | Tara Sorensen (IA) | | 🗹 Present 🞎 Absent | | |
| **Promotion of the Profession (PPC)** |  | | 🞎 Present 🞎 Absent | | |
| **Student Forum Advisor** | Kevin McGuire (NE) | | 🞎 Present 🗹 Absent | | |
| **Student Forum Chair** | David Redfern (NE) | | 🗹 Present 🞎 Absent | | |
| **Webmaster** | Neil Kumor (IA) | | 🗹 Present 🞎 Absent | | |
| **Guests:** | Parnetta Sutton (IL), Jasmine Clarke (NE) | | | | |

**ASCLS REGION VI FINANCIAL REPORT**

Income/Expense Report August 1, 2011– July 31, 2012

Fiscal Year to Date

**INCOME**

|  |  |
| --- | --- |
| **Income** | **YTD FY**  **8/1/11-7/31/12** |
| *Checking Acct. xxxx1247 Interest Earned* | $ 0.96 |
| CD# xxxx3808 Interest Earned | $ 57.99 |
| State Assessments | $6,500.00 |
| Miscellaneous Reimbursements | $ 199.90 |
| **Total Income YTD** | **$6,758.85** |

**EXPENSES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **2011-2012**  **YTD Expenses** | **2011-2012 Budget** | **2011-2012 Budget Variance YTD** |
| Director (Including 2011 $700 & 2012 $800 assessment by ASCLS, 2012 Leg Day & 2011- 2012 state mtgs) | 2,978.96 | 3,000 | **21.04** |
| Secretary (Includes up to $500 for 2012 ASCLS Mtg) | 0 | 700 | **700.00** |
| Treasurer (includes up to $500 for ASCLS 2012 Annual Mtg) | 517.55  (2011 mtg) | 700 | **182.45** |
| Student Rep (up to $400 for ASCLS 2012 Mtg) | 0 | 400 | **400.00** |
| FYP Rep (up to $400 for ASCLS 2012 Mtg) | 0 | 400 | **400.00** |
| Fall Council Mtg. | 3,647.07 | 5,000 | **1,352.93** |
| Spring 2012 Teleconference | 0 | 0 | **0.00** |
| Summer 2012 Teleconference | 0 | 0 | **0.00** |
| Membership Develop. | 0 | 75 | **75.00** |
| GAC (G2 Nat. Intel Rpt. Sub) | 0 | 0 | **0.00** |
| Rho Sigma Award (incl awardee dinner) | 0 | 120 | **120.00** |
| Bond Fee Insurance | 0 | 100 | **100.00** |
| Stationary | 0 | 50 | **50.00** |
| General Fund | 0 | 100 | **100.00** |
| Web Site | 0 | 50 | **50.00** |
| **Total Expenses Paid** | $7,143.58 | $ 10,695 | $3,551.42 |

## 8/1/11 Balance Checking Account # xxxx1247: $ 5,776.95

**8/1/11-7/31/12 FY Income YTD:** **$ 6,758.85**

**8/1/11-7/31/12 FY Expenses YTD: ($ 7,143.58)**

**8/1/11-7/31/12 YTD Net Income/Expense: ($ 384.73)**

**7/31/12 Balance Checking Account $ 5,392.22**

Submitted: November 4, 2012 Renee Setina, Outgoing Region VI Treasurer

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ASCLS REGION VI** | | | | | | |  |
| **Check Register Report by Category** | | | | | | |  |
| August 1, 2011 through July 31, 2012 | | | | | | |  |
| Date | Num | Description | | Memo | Category | Amount | **TOTAL** |
| Posted |  |  | |  |  |  |  |
| **8/1/11** | | **BEGINNING BALANCE** | |  |  |  | **5,776.95** |
| 12/1/11 | DEP | MoCLS Ck# 772 | |  | Assessment | 1,300.00 |  |
| 12/1/11 | DEP | NSCLS Ck# 1756 | |  | Assessment | 1,300.00 |  |
| 12/1/11 | DEP | KSCLS CK# 1227 | |  | Assessment | 1,300.00 |  |
| 6/13/12 | DEP | ASCLS-IL Ck# 1510 | |  | Assessment | 1,300.00 |  |
| 6/13/12 | DEP | ASCLS-IA Ck# 1024 | |  | Assessment | 1,300.00 |  |
|  |  |  | |  |  |  | 6,500.00 |
| 8/31/11 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 5.52 |  |
| 9/30/11 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 5.34 |  |
| 10/31/11 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 5.52 |  |
| 11/30/11 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 5.34 |  |
| 12/31/11 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 5.52 |  |
| 1/31/12 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 5.51 |  |
| 2/29/12 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 5.15 |  |
| 3/31/12 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 5.51 |  |
| 4/30/12 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 5.33 |  |
| 5/13/12 | DEP | Interest #XXXXXX3808 | | Bank deposit from CD transfer | CD Interest | 2.13 |  |
| 5/30/12 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 1.69 |  |
| 6/30/12 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 2.67 |  |
| 7/31/12 | DEP | Interest #XXXXXX3808 | |  | CD Interest | 2.76 |  |
|  |  |  | |  |  |  | 57.99 |
| 8/31/11 | DEP | Interest | |  | Checking Interest | 0.49 |  |
| 9/30/11 | DEP | Interest | |  | Checking Interest | 0.47 |  |
| 10/31/11 | DEP | Interest | |  | Checking Interest | 0.00 |  |
|  |  |  | |  |  |  | 0.96 |
| 11/17/11 | 720 | John Koenig | | Reimbursed region 1/2 room | Fall Mtg Hotel | 39.98 |  |
| 11/15/11 | 724 | Toula Castillo | | Reimbursed region 1/2 room | Fall Mtg Hotel | 42.48 |  |
| 11/25/11 | 725 | Neil Kumor | | Reimbursed region 1/2 room | Fall Mtg Hotel | 39.98 |  |
| 11/28/11 | 726 | Kim Von Ahsen | | Reimbursed region 1/2 room | Fall Mtg Hotel | 39.98 |  |
| 12/1/11 | DEP | Yolanda Sanchez - Ck#14014 | | Reimbursed region 1/2 room | Fall Mtg Hotel | 37.48 |  |
|  |  |  | |  |  |  | 199.90 |
|  |  |  | |  |  | **6,758.85** |  |
| 9/27/11 | 718 | ASCLS | | 2011 ASCLS Board Support | Director Exp | (700.00) |  |
| 4/9/12 | 728 | Tim Randolph | | 1/2 2011 KSCLS Mtg | Director Exp | (174.75) |  |
| 4/9/12 | 728 | Tim Randolph | | 1/2 2011 IA/NE Mtg | Director Exp | (155.70) |  |
| 4/9/12 | 728 | Tim Randolph | | 1/2 2011 MoCLS Mtg | Director Exp | (216.35) |  |
| 4/9/12 | 728 | Tim Randolph | | Dinner - Fall Mtg | Director Exp | (19.28) |  |
| 4/10/12 | 729 | ASCLS | | 2012 ASCLS Board Support | Director Exp | (800.00) |  |
| 7/6/12 | 730 | Tim Randolph | | Leg Day: Hotel | Director Exp | (218.92) |  |
| 7/6/12 | 730 | Tim Randolph | | Leg Day: Meals | Director Exp | (113.20) |  |
| 7/6/12 | 730 | Tim Randolph | | 1/2 2012 ASCLS-IL Mtg | Director Exp | (51.48) |  |
| 7/6/12 | 730 | Tim Randolph | | 1/2 2012 NSCLS Mtg | Director Exp | (254.30) |  |
| 7/6/12 | 730 | Tim Randolph | | 1/2 2012 KSCLS Mtg | Director Exp | (274.98) |  |
|  |  |  | |  |  |  | (2,978.96) |
| 10/12/11 | 719 | Renee Setina | | 2011 ASCLS Meeting | Treasurer Exp | (500.00) |  |
| 12/22/11 | 727 | Renee Setina | | Dinner - Fall Mtg | Treasurer Exp | (17.55) |  |
| **Total Treasurer Expense** | | | |  |  |  | (517.55) |
| **FYP Exp** |  | |  |  |  |  |  |
| **Total FYP Exp** | | |  |  |  |  |  |
| 11/14/11 | 722 | | Yolanda Sanchez | ASCLS-IL President-Elect | Fall Mtg Airfare | (243.40) |  |
|  |  | |  |  |  |  | (243.40) |
| 11/17/11 | 720 | | John Koenig | GAC | Fall Mtg Mileage | (217.30) |  |
| 11/16/11 | 721 | | Lindsey Davenport-Landry | ASCLS-IA President | Fall Mtg Mileage | (251.74) |  |
| 11/18/11 | 723 | | Shelly Schoeberlein | MoCLS President | Fall Mtg Mileage | (209.92) |  |
| 11/15/11 | 724 | | Toula Castillo | ASCLS-IL President | Fall Mtg Mileage | (412.95) |  |
| 11/25/11 | 725 | | Neil Kumor | Reg VI Webmaster | Fall Mtg Mileage | (260.76) |  |
| 11/28/11 | 726 | | Kim Von Ahsen | Reg VI Secretary | Fall Mtg Mileage | (163.18) |  |
| 12/22/11 | 727 | | Renee Setina | Reg VI Treasurer | Fall Mtg Mileage | (157.03) |  |
|  |  | |  |  |  |  | (1,672.88) |
| 12/22/11 | 727 | | Renee Setina | Reimbursed 2011 Fall Mtg Hotel | Fall Mtg Hotel | (1,730.79) |  |
|  |  | |  |  |  |  | (1,730.79) |
|  |  | |  |  |  | (3,647.07) |  |
|  |  | |  |  |  | **(7,143.58)** |  |
| FY11-12 Income | | | $6,758.85 |  |  |  |  |
| FY11-12 Expense | | | ($7,143.58) |  |  |  |  |
|  |  | | ($384.73) |  |  |  |  |
| **7/31/12** | | | **ENDING BALANCE** |  |  |  | **5,392.22** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **ASCLS REGION VI** | | | | | |  |
|  | **Check Register Report by Date** | | | | | |  |
|  | August 1, 2011 through July 31, 2012 | | | | | |  |
|  |  |  |  |  |  |  | Monthly |
| Date | Date | Num | Description | Memo | Category | Amount | Balance |
| Submitted | Posted |  |  |  |  |  |  |
|  | **08/01/11** | | **BEGINNING BALANCE** |  |  | **5,776.95** |  |
|  | 8/31/10 | DEP | Interest |  | CD Interest | 5.52 |  |
|  | 8/31/10 | DEP | Interest |  | Checking Interest | 0.49 |  |
| 9/20/11 | 9/27/01 | 718 | ASCLS | 2011 ASCLS Board Support | Director Exp | (700.00) |  |
|  | 9/30/11 | DEP | Interest |  | CD Interest | 5.34 |  |
|  | 9/30/11 | DEP | Interest |  | Checking Interest | 0.47 |  |
| 10/1/11 | 10/12/11 | 719 | Renee Setina | 2011 ASCLS Meeting | Treasurer Exp | (500.00) |  |
|  | 10/31/11 | DEP | Interest |  | CD Interest | 5.52 |  |
|  | 10/31/11 | DEP | Interest |  | Checking Interest | 0.00 |  |
| 11/12/11 | 11/17/11 | 720 | John Koenig | GAC | Fall Mtg Mileage | (217.30) |  |
| 11/12/11 | 11/17/11 | 720 | John Koenig | Reimbursed Region 1/2 room | Fall Mtg Reimbursement | 39.98 |  |
| 11/12/11 | 11/16/11 | 721 | Lindsey Davenport-Landry | ASCLS-IA President | Fall Mtg Mileage | (251.74) |  |
| 11/12/11 | 11/14/11 | 722 | Yolanda Sanchez | ASCLS-IL President-Elect | Fall Mtg Airfare | (243.40) |  |
| 11/12/11 | 11/18/11 | 723 | Shelly Schoeberlein | MoCLS President | Fall Mtg Mileage | (209.92) |  |
| 11/13/11 | 11/15/11 | 724 | Toula Castillo | ASCLS-IL President | Fall Mtg Mileage | (412.95) |  |
| 11/13/11 | 11/15/11 | 724 | Toula Castillo | Reimbursed Region 1/2 room | Fall Mtg Reimbursement | 42.48 |  |
| 11/13/11 | 11/25/11 | 725 | Neil Kumor | Reg VI Webmaster | Fall Mtg Mileage | (260.76) |  |
| 11/13/11 | 11/25/11 | 725 | Neil Kumor | Reimbursed Region 1/2 room | Fall Mtg Reimbursement | 39.98 |  |
| 11/13/11 | 11/28/11 | 726 | Kim Von Ahsen | Reg VI Secretary | Fall Mtg Mileage | (163.18) |  |
| 11/13/11 | 11/28/11 | 726 | Kim Von Ahsen | Reimbursed Region 1/2 room | Fall Mtg Reimbursement | 39.98 |  |
| 11/28/11 | 12/1/11 | DEP | MoCLS - Ck# 772 |  | Assessment | 1300.00 |  |
| " | " | DEP | NSCLS - Ck#1756 |  | Assessment | 1300.00 |  |
| " | " | DEP | KSCLS - Ck#1227 |  | Assessment | 1300.00 |  |
| " | " | DEP | Yolanda Sanchez - Ck#14014 | Reimbursed Region 1/2 room | Fall Mtg Reimbursement | 37.48 |  |
|  | 11/30/11 | DEP | Interest |  | CD Interest | 5.34 |  |
| 12/19/11 | 12/22/11 | 727 | Renee Setina | Reg VI Treasurer | Fall Mtg Mileage | (157.03) |  |
| 12/19/11 | 12/22/11 | 727 | Renee Setina | Dinner Fall Mtg | Reg Treasurer Expense | (17.55) |  |
| 12/19/11 | 12/22/11 | 727 | Renee Setina | Reimbursed 2011 Fall Mtg Hotel | Fall Mtg Hotel | (1730.79) |  |
|  | 12/31/11 | DEP | Interest |  | CD Interest | 5.52 |  |
|  | 1/31/12 | DEP | Interest |  | CD Interest | 5.51 |  |
|  | 2/29/12 | DEP | Interest |  | CD Interest | 5.15 |  |
|  | 3/31/12 | DEP | Interest |  | CD Interest | 5.51 |  |
| 4/2/12 | 4/9/12 | 728 | Tim Randolph | 1/2 2011 KSCLS Mtg | Director Expense | (174.75) |  |
| 4/2/12 | 4/9/12 | 728 | Tim Randolph | 1/2 2011 IA/NE Mtg | Director Expense | (155.70) |  |
| 4/2/12 | 4/9/12 | 728 | Tim Randolph | 1/2 2011 MoCLS Mtg | Director Expense | (216.35) |  |
| 4/2/12 | 4/9/12 | 728 | Tim Randolph | Dinner Fall Mtg | Director Expense | (19.28) |  |
| 4/2/12 | 4/10/12 | 729 | ASCLS | BOD Sponsorship 2012 | Director Expense | (800.00) |  |
|  | 4/30/12 | DEP | Interest |  | CD Interest | 5.33 |  |
|  | 5/13/12 | DEP | Interest | Bank deposit from CD transfer | CD Interest | 2.13 |  |
|  | 5/31/12 | DEP | Interest |  | CD Interest | 1.69 |  |
| 4/2/12 | 6/13/12 | DEP | ASCLS-IL - Ck#1510 |  | Assessment | 1300.00 |  |
| 6/5/12 | 6/13/12 | DEP | ASCLS-IA - Ck#1024 |  | Assessment | 1300.00 |  |
| 6/24/12 | 7/6/12 | 730 | Tim Randolph | Leg Day: Hotel | Director Expense | (218.92) |  |
| 6/24/12 | 7/6/12 | 730 | Tim Randolph | Leg Day: Meals | Director Expense | (113.20) |  |
| 6/24/12 | 7/6/12 | 730 | Tim Randolph | 1/2 2012 ASCLS-IL Mtg | Director Expense | (51.48) |  |
| 6/24/12 | 7/6/12 | 730 | Tim Randolph | 1/2 2012 NSCLS Mtg | Director Expense | (254.30) |  |
| 6/24/12 | 7/6/12 | 730 | Tim Randolph | 1/2 2012 KSCLS Mtg | Director Expense | (274.98) | (912.88) |
|  | 6/30/12 | DEP | Interest |  | CD Interest | 2.67 |  |
|  | 7/31/12 | DEP | Interest |  | CD Interest | 2.76 |  |
|  | **07/31/12** | | **ENDING BALANCE** |  |  |  | **5,392.22** |

**ASCLS REGION VI FINANCIAL REPORT**

**November 4, 2012**

## CERTIFICATES OF DEPOSIT

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Account** | **Principle and accrued interest** | **Term** | **Maturity Date** | **Previous Interest Rate** | **Current**  **Interest Rate** | **Fiscal Year to Date Interest** |
| CD #  xxxx3809 | $8,063.35  (5/25/12) | 8 months | 1/25/13 | 0.45% | 0.40% | $24.07\*  (9/25/11-  5/25/12) |
|  |  |  |  |  |  |  |
| CD #  xxxx3808 | $6,500.00 | 12 months | 5/13/13 | 1.00% | 0.50% | $5.43\*\*  (8/1/12-9/30/12) |

\*Interest is credited back to account \*\* Interest deposited monthly in checking account

CASH ASSETS 6/24/12

|  |  |
| --- | --- |
| **Account Number** | **Principle** |
| CD # xxxx3809 | $8.063.35 |
| CD # xxxx3808 | $6,500.00 |
| Checking #xxxx1247 | $7,201.61 |
| **Total Cash Assets** | **$21,764.96** |

Submitted 11/4/12

Renee Setina

Outgoing Region VI Treasurer

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ASCLS REGION VI** | | | | | | | | | | | |  | | |
| **Check Register Report by Category** | | | | | | | | | | | |  | | |
| August 1, 2012 through July 31, 2013 | | | | | | | | | | | |  | | |
| Date | Num | | Description | | | Memo | | Category | | Amount | | **TOTAL** | | |
| Posted |  | |  | | |  | |  | |  | |  | | |
| **8/1/12** | | | **BEGINNING BALANCE** | | |  | |  | |  | | **5,392.22** | | |
| 8/20/12 | DEP | | KSCLS #1244 | | |  | | State Assessment | | 1300.00 | |  | | |
| 10/29/12 | DEP | | MoCLS #778 | | |  | | State Assessment | | 1300.00 | |  | | |
| 10/29/12 | DEP | | NSCLS #1773 | | |  | | State Assessment | | 1300.00 | |  | | |
| 10/29/12 | DEP | | ASCLS-IL #1526 | | |  | | State Assessment | | 1300.00 | |  | | |
|  |  | |  | | |  | |  | |  | | 5,200.00 | | |
| 8/31/12 | DEP | | Interest #XXXXXX3808 | | |  | | CD Interest | | 2.76 | |  | | |
| 9/30/12 | DEP | | Interest #XXXXXX3808 | | |  | | CD Interest | | 2.67 | |  | | |
|  |  | |  | | |  | |  | |  | | 5.43 | | |
| 8/20/12 | DEP | | Randolph # 3279 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Koenig #2466 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Isabel #1232 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Hickok # 1646 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Khemraj # 1075 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Smith #2282 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Winkel #1254 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 35.00 | |  | | |
| 8/20/12 | DEP | | Zerr #3441 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 19.20 | |  | | |
| 8/20/12 | DEP | | Barker #6450 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Dockins #1135 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 80.00 | |  | | |
| 8/20/12 | DEP | | Urbach #1059 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 22.80 | |  | | |
| 8/20/12 | DEP | | Imhoff #2436 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Collins #1120 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Fritsma #1160 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 60.00 | |  | | |
| 8/20/12 | DEP | | Dockins #1136 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 23.00 | |  | | |
| 8/20/12 | DEP | | Tucker #12684 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Von Ahsen #230 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 53.00 | |  | | |
| 8/20/12 | DEP | | Jackson #3704 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Castillo #124 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Campbell #7565 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 38.00 | |  | | |
| 8/20/12 | DEP | | Alter #7927 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 52.80 | |  | | |
| 8/20/12 | DEP | | Schumacher #1053 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 53.00 | |  | | |
| 8/20/12 | DEP | | Cortrecht #637 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 27.00 | |  | | |
| 8/20/12 | DEP | | Flaws #4087 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Hanson #1033 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Sanchez #442 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Moore #155 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 35.00 | |  | | |
| 8/20/12 | DEP | | Beerends #1072 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Gibbons #1583 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| 8/20/12 | DEP | | Schoeberlein #683 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 50.00 | |  | | |
| 8/20/12 | DEP | | Setina #5761 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 50.00 | |  | | |
| 8/20/12 | DEP | | Setina #5762 | | | Cash Collected-Rho Sigma Dinner | | Rho Sigma | | 90.00 | |  | | |
| 9/17/12 | DEP | | Zane #1956 | | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  | | |
| **Total Rho Sigma Dinner** | | | | | |  | |  | |  | | 1,228.80 | | |
|  |  | |  | | |  | |  | |  | |  | | |
|  |  | |  | | |  | |  | | **6,434.23** | |  | | |
| 9/18/12 | 731 | | Tim Randolph | | | 2012 ASCLS meeting | | Director Exp | | (84.28) | |  | | |
|  |  | |  | | |  | |  | |  | | (84.28) | | |
| 9/17/12 | 732 | | Kim Von Ahsen | | | 2012 ASCLS meeting | | Secretary Exp | | (350.00) | |  | | |
|  |  | |  | | |  | |  | |  | | (350.00) | | |
| 9/10/12 | 733 | | Renee Setina | | | 2012 ASCLS meeting | | Treasurer Exp | | (500.00) | |  | | |
| **Total Treasurer Expense** | | | | | |  | |  | |  | | (500.00) | | |
| **FYP Exp** |  | |  | | |  | |  | |  | |  | | |
| **Total FYP Exp** | | |  | | |  | |  | |  | | - | | |
|  | 735 | | Suzanne Campbell | | |  | | Fall Mtg Airfare | | (377.10) | |  | | |
|  |  | |  | | |  | |  | |  | | (377.10) | | |
|  | 734 | | Hyatt Place KC Airport | | |  | | Fall Mtg Hotel | | (1545.38) | |  | | |
|  |  | |  | | |  | |  | |  | | (1,545.38) | | |
|  |  | |  | | |  | |  | | (1,922.48) | |  | | |
| 9/17/12 | 732 | | Kim Von Ahsen | | | 2012 Rho Sigma Award Reimb | | Rho Sigma Award | | (88.93) | |  | | |
|  |  | |  | | |  | |  | |  | | (88.93) | | |
| 9/10/12 | 733 | | Renee Setina | | | Reimb Rho Sigma Dinner Yardhouse | | Rho Sigma | | (1396.15) | |  | | |
|  |  | |  | | |  | |  | |  | | (1,396.15) | | |
| 9/17/12 | 732 | | Kim Von Ahsen | | | Reg VI Pins | | Misc Exp | | (283.00) | |  | | |
|  |  | |  | | |  | |  | |  | | (283.00) | | |
|  |  | |  | | |  | |  | | **(4,624.84)** | |  | | |
| FY11-12 Income | | | $6,434.23 | | |  | |  | |  | |  | | |
| FY11-12 Expense | | | ($4,624.84) | | |  | |  | |  | |  | | |
|  |  | | $1,809.39 | | |  | |  | |  | |  | | |
| **10/30/12** | | | **ENDING BALANCE** | | |  | |  | |  | | **7,201.61** | | |
|  | | **ASCLS REGION VI** | | | | | | | | | | |  |
|  | | **Check Register Report by Date** | | | | | | | | | | |  |
|  | | August 1, 2012 through July 31, 2013 | | | | | | | | | | |  |
|  | |  | |  |  | |  | |  | |  | | Monthly |
| Date | | Date | | Num | Description | | Memo | | Category | | Amount | | Balance |
| Submitted | | Posted | |  |  | |  | |  | |  | |  |
|  | | **08/01/12** | | | **BEGINNING BALANCE** | |  | |  | | **5,392.22** | |  |
| 8/15/12 | | 8/20/12 | | DEP | Randolph # 3279 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Koenig #2466 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Isabel #1232 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Hickok # 1646 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Khemraj # 1075 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Smith #2282 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Winkel #1254 | | Check-Rho Sigma Dinner | | Rho Sigma | | 35.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Zerr #3441 | | Check-Rho Sigma Dinner | | Rho Sigma | | 19.20 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Barker #6450 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Dockins #1135 | | Check-Rho Sigma Dinner | | Rho Sigma | | 80.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Urbach #1059 | | Check-Rho Sigma Dinner | | Rho Sigma | | 22.80 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Imhoff #2436 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Collins #1120 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Fritsma #1160 | | Check-Rho Sigma Dinner | | Rho Sigma | | 60.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Dockins #1136 | | Check-Rho Sigma Dinner | | Rho Sigma | | 23.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Tucker #12684 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Von Ahsen #230 | | Check-Rho Sigma Dinner | | Rho Sigma | | 53.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Jackson #3704 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Castillo #124 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Campbell #7565 | | Check-Rho Sigma Dinner | | Rho Sigma | | 38.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Alter #7927 | | Check-Rho Sigma Dinner | | Rho Sigma | | 52.80 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Schumacher #1053 | | Check-Rho Sigma Dinner | | Rho Sigma | | 53.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Cortrecht #637 | | Check-Rho Sigma Dinner | | Rho Sigma | | 27.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Flaws #4087 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Hanson #1033 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Sanchez #442 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Moore #155 | | Check-Rho Sigma Dinner | | Rho Sigma | | 35.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Beerends #1072 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Gibbons #1583 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Schoeberlein #683 | | Check-Rho Sigma Dinner | | Rho Sigma | | 50.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Setina #5761 | | Check-Rho Sigma Dinner | | Rho Sigma | | 50.00 | |  |
| 8/15/12 | | 8/20/12 | | DEP | Setina #5762 | | Cash Collected-Rho Sigma Dinner | | Rho Sigma | | 90.00 | | 1,198.80 |
| 8/15/12 | | 8/20/12 | | DEP | KSCLS #1244 | |  | | State Assessment | | 1300.00 | |  |
|  | | 8/31/12 | | DEP | Interest | |  | | CD Interest | | 2.76 | |  |
| 9/6/12 | | 9/18/12 | | 731 | Tim Randolph | | 2012 ASCLS meeting | | Director Exp | | (84.28) | |  |
| 9/6/12 | | 9/17/12 | | 732 | Kim Von Ahsen | | Reg VI Pins | | Misc Exp | | (283.00) | |  |
| 9/6/12 | | 9/17/12 | | 732 | Kim Von Ahsen | | 2012 Rho Sigma Award Reimb | | Rho Sigma Award | | (88.93) | |  |
| 9/6/12 | | 9/17/12 | | 732 | Kim Von Ahsen | | 2012 ASCLS meeting | | Secretary Exp | | (350.00) | | (721.93) |
| 9/6/12 | | 9/10/12 | | 733 | Renee Setina | | Reimb Rho Sigma Dinner Yardhouse | | Rho Sigma | | (1396.15) | |  |
| 9/6/12 | | 9/10/12 | | 733 | Renee Setina | | 2012 ASCLS meeting | | Treasurer Exp | | (500.00) | | (1,896.15) |
| 9/10/12 | | 9/17/12 | | DEP | Zane #1956 | | Check-Rho Sigma Dinner | | Rho Sigma | | 30.00 | |  |
|  | | 9/30/12 | | DEP | Interest | |  | | CD Interest | | 2.67 | |  |
| 10/24/12 | | 10/29/12 | | DEP | MoCLS #778 | |  | | State Assessment | | 1300.00 | |  |
| 10/24/12 | | 10/29/12 | | DEP | NSCLS #1773 | |  | | State Assessment | | 1300.00 | |  |
| 10/24/12 | | 10/29/12 | | DEP | ASCLS-IL #1526 | |  | | State Assessment | | 1300.00 | | 3,900.00 |
| 10/24/12 | |  | | 734 | Hyatt Place KC Airport | |  | | Fall Mtg Hotel | | (1545.38) | |  |
| 10/24/12 | |  | | 735 | Suzanne Campbell | |  | | Fall Mtg Airfare | | (377.10) | |  |
|  | | **10/30/12** | | | **ENDING BALANCE** | |  | |  | |  | | **7,201.61** |

**Region VI Director Report – Suzanne Campbell**

1. Region VI Infrastructure
   1. National, Region, State
   2. Intermediaries between National and State
   3. Voting Council

Regional Director, Secretary, Treasurer, Presidents, President-elects, Student Forum, First Year Professional (FYP)

* 1. Committees

1. Vision of Region Director’s Role
   1. Inform state leadership about issues and resources from ASCLS National
   2. Represent Region VI states to the ASCLS BOD
   3. Provide state leadership and committees with ideas and systems to improve the organization
   4. Provide coordination and organizational structure to state leadership to improve organization
2. Recommendations to Region VI Leadership
   1. Check email regularly
   2. Feel free to email me at any time for any reason
   3. Forwarded emails from me will have a brief description of content
   4. Report Template
      1. Please keep reports brief and to the point
      2. Summary of pertinent national activities
      3. Summary of pertinent local/regional activities
      4. Recommended activities for the state presidents
      5. Recommendation to hold states accountable for activities
      6. Conduct a planning meeting after spring meeting or between national & fall meeting
         1. Conduct strategic planning session. Identify goals for the upcoming year.
         2. Objective for every position includes recruitment
         3. Create state leadership roster
      7. Generate newsletter immediately after national meeting
      8. Create list and contact lapsed members, new members, and current members
      9. Review the recruitment materials on the website
3. Meeting Management Firm
   1. VJ Meetings, Arlington, VA is now the meeting management firm.
4. Membership Status
   1. Currently down 3000 members.



**REPORT TO:** ASCLS Region VI Director, Suzanne Campbell

**REPORT OF:** ASCLS-IL

**SUBMITTED FOR:** 2012 Fall Board Report

**PREPARED BY:** Yolanda Sanchez, ASCLS-IL President , 2012-13

**DATE:** October 8, 2012

**Leadership Roster**

1. Completed and submitted Illinois State Leadership Roster to Tim Randolph and Linda Smith by June 1
   1. One with name, position, new ASCLS member number, and complete contact information
   2. One with name, position, and email address only

**Fall Board (Leadership) Meeting**

1. ASCLS-IL Board of Directors met at Kankakee Community College on Friday September 7, 2012/ 11 people were in attendance

a. Website has been updated and improved. The new address: [www.asclsil.com](http://www.asclsil.com)

b. We can be found on facebook at <http://www.facebook.com/ASCLS.IL/info>

c. Focus of the year has been changed from licensure for the State of Illinois to a focus on membership increase and retention with a specific focus on the retention of students to First year professional and forward. The IL Student Forum was tasked to brainstorm ideas for reaching out and retaining students into FYP status. We are trying to retain the interest of younger members through online presence which is why we’ve invested in improving our website and hoping that it becomes a more vibrant area. As president I am trying to push everything to the website. We have also created an ASCLS IL gmail account that is used to communicate to our members and where we receive emails from our membership.

d. Focus on leadership: Demetra Castillo is a graduate of the national leadership academy and is currently promoting a state level leadership academy for our members. We had one interested person but she has since backed out. We are still looking for participants.

**Planning Meeting**

1. Next state planning meeting will be a phone conference call in January or February, 2013. Date will be set in November, 2012

**Membership Retention**

1. Please briefly describe activities already done to promote member retention
   1. Monthly posts on the ASCLS-IL website.
   2. Sending monthly welcome emails to all new members.
2. Please briefly describe membership retention activities planned for the year
   1. Continue with already established member retention tools
   2. Include bimonthly thank you letters to our current members
   3. Special thank you stickers for members reaching milestone years – 5 years, 10 years, etc,…
3. Please report on the current membership status of your state

Illinois Retention

Current members as of 10/8/2012: 284

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Illinois Recently Lapsed Members 10/8/2012** | **Illinois Current Members 10/8/2012** | **Illinois Members Retained 10/8//2012** |
| **PF1** | **25** | **99** | **79%** |
| **PF2** | **23** | **62** | **73%** |
| **STU** | **66** | **94** | **59%** |
| **COL** | **3** | **4** | **57%** |
| **FYP** | **15** | **12** | **44%** |
| **EM,HON,COM** | **1** | **13** | **93%** |
| **TOTAL** | **133** | **284** | **68%** |

Illinois Percent Change from 2011

|  |  |  |  |
| --- | --- | --- | --- |
| Category | Illinois Members on 9/10/11 | Illinois Current Members on 10/8/2012 | Percent Change |
| **PF1** | **111** | **99** | **-11%** |
| **PF2** | **58** | **62** | **106%** |
| **STU** | **51** | **94** | **183%** |
| **COL** | **4** | **4** | **0%** |
| **FYP** | **11** | **12** | **109%** |
| **EM,HON,COM** | **10** | **13** | **130%** |
| **TOTAL** | **245** | **284** | **116%** |

**Membership Recruitment**

1. Please briefly describe activities already done to promote new member recruitment
   1. Membership invitation and copy of application will be sent to members to post at their labs for non-members
2. Please briefly describe membership recruitment activities planned for the year
   1. Continue with current methods
   2. Target students with student forum article in the ASCLS Insights newsletter around May or June to continue as FYP
3. Please indicate if your state is planning to use the “New Member Campaign” that is attached to this email.
   1. There was no letter attached to the email. We may use the version from last year.

**Other Activities of the State**

1. The state invested money and hired a professional web developer/master to revamp our site: [www.asclsil.com](http://www.asclsil.com)
2. The state has revitalized it’s newsletter and has successfully published 3 newsletters this year, with a fourth newsletter planned in Winter 2012
3. The state has planned to host a fundraising event alongside our State meeting to match the activities of the national ASCLS fundraising event (school supplies)
4. Chicago branch is having its first yearly fundraiser, Partylite and Pampered Chef in November
5. Chicago branch has purchased Bull’s tickets to sell and raise money and put our name out there on Feb 28th.
6. Chicago branch has tentatively planned a fundraiser in May before mother’s day
7. Northwest branch has created its own facebook page
8. Northwest Branch- will be hosting it’s first meeting organized by Mashih Shokrani (NIU)
9. Springfield- Southern Branch- Working on State meeting planning

**Concerns:**

1. Membership declining, particularly among students to FYP
2. Lack of active members

**Requests for Action:**

None at this time



**REPORT TO:** ASCLS Region VI Director, Suzanne Campbell

**REPORT OF:** ASCLS-Iowa

**SUBMITTED FOR:** 2012 Fall Board Report

**PREPARED BY:** Judy Jackson (President) 2012

**DATE:** October 1, 2012

**Fall Board (Leadership) Meeting**

1. State Board Meeting held on August 18 in Des Moines, IA
   1. Changes for the upcoming year include:
      1. New Scholarship Chairperson, Sarah Beerends
      2. New Career Recruitment Chairperson, Beth Odell
      3. Student Rep., Katie Haugen
      4. Next Board Meeting to be held November 3 in Iowa City

**Planning Meeting**

* 1. No Separate Meeting held.

**Membership Retention**

1. Board voted to hold telethon during the November 3 meeting to contact lapsed members personally.
2. Please report on the current membership status of your state
   1. Current members 127

**Membership Recruitment**

Future plans – Send recruitment flyers to all Iowa hospital labs describing the value of belonging to a professional society.

**Other Activities of the State**

1. Scholarship committee is working on a cookbook as fundraiser. The recipes will be collected from laboratory staff across Iowa.

**Concerns:**

None

**Requests for Action:**

None



**REPORT TO:** ASCLS Region VI Director, Suzanne Campbell

**REPORT OF:** Kansas Society for Clinical Laboratory Science (KSCLS)

**SUBMITTED FOR:** 2012 Fall Board Report

**PREPARED BY:** Christine Winkel, KSCLS President 2012

**DATE:** October 8, 2012

**Fall Board (Leadership) Meeting**

1. KSCLS State Board (Leadership) Meeting
   1. August 25, 2012, Hays Kansas
   2. KSCLS is participating in the QUAD state spring meeting.
      1. A discussion was held about the distance concern for the quad state meeting and KSCLS possibly having a 2 day summer meeting. There is a possibility of collaboration with the Kansas CLMA groups. The meeting is tentatively planned for July. Dates TBA. Cities discussed include Dodge City, Hays, Salina or Garden City. Ruby is investigating possible locations.

**Planning Meeting**

1. Goals were set at the Fall Board meeting August 25, 2012
   1. Increase member recruitment/retention –Christine obtained a current membership list and shared it with the leadership members. The list is being separated so that all members will contact lapsed members. Nick (Past President) has been in contact with Washburn students. Interest shown by students to become involved.
   2. Get students and new professionals involved in the KSCLS/ASCLS organization

**Membership Retention**

1. Members are currently being asked to make contact with lapsed members, invite them back and if they do not want to become members again, find out why they left the organization and what we could do to improve their experiences within the organization.
2. Board members, district representatives, standing committee members and scientific assembly representatives have been challenged to contact a certain number of lapsed members to invite them back. They are also asked to contact the current members to get them more involved and make them feel welcome.
3. The activities are being performed by a writing campaign, email and phone. Template letters and communication tools have been provided to the members.
4. Please report on the current membership status of your state
   1. Current members 96
   2. New members 19 (joined in 2012)
   3. Lapsed members 234

**Membership Recruitment**

1. Our past president Nick Zerr has become active in speaking with the students. He emailed the program directors, answered some questions via email and has spoken to the students at Washburn and KU directly to promote the laboratory profession and the ASCLS/KSCLS organization.
2. Email, phone calls and letter campaign.
3. Christine Winkel, President of KSCLS spoke to the KSCLS Leadership board about the ASCLS Leadership Academy presentation on recruitment and suggested that the business cards be used as a way to gain membership with KSCLS. The business cards will be posted on ASCLS soon and we can format them to our society.
4. Christine provided a current members list and lapsed members list to the leadership committee. The goal is to contact all lapsed members. Talking points and a current ASCLS application will be available to encourage a consistent message and immediate response with the application.

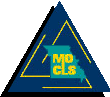
**Other Activities of the State**

1. A new Board member was elected to fill the vacant position left by Maria Torres-Pilate. Discussion was held on appointing a New Professional to the Board of Directors. KSCLS Board member will contact this fellow and seek his input prior to the appointment. Discussion on getting the new students involved in the committees, students will be contacted to see if they want to participate on the committee or help at the quad state meeting.
2. Teleconference Scheduled for Oct 18th, Oct 29th and Nov 29th, 2012.

**Concerns:**  
Concern has been shared with the lack of leadership by the Board members. The BOD is unfamiliar with their responsibilities and lack of knowledge. Discussion on term limits needs to occur.

**Requests for Action:**

None

**REPORT TO:**  ASCLS Region VI Director, Suzanne Campbell

**REPORT OF:**  Missouri Organization for Clinical Laboratory Science

**SUBMITTED FOR:** 2012 Fall Board Report

**PREPARED BY:** Renee Setina, President 2012-2013

**DATE:** October 7, 2012

**Leadership Meetings:**

1. August 4, 2013 - held at New Bloomfield, MO

* Delegate reports from Annual 2012 ASCLS meeting.
* Finalized 2012-2013 Calendar of events

1. September 18, 2012 - Teleconference

* Finalized 2012-2013 proposed budget.

1. October 6, 2012 - held at New Bloomfield, MO

* Approved 2012-2013 budget.
* Appreciation luncheon for our lobbyist where “Friend of MoCLS” plaques was presented by Past President Shelly Schoeberlein.
* Licensure activities outlined - scheduled Missouri Leg Days January 29, 2013.
* Missouri Scholarship Fund renamed to reflect “Tom Reddig Missouri Scholarship Fund”.
* Discussed communication: update website, newsletter articles.
* Discussed fundraising ideas.

**Planning Meeting:**

Held June 16-17, 2012 at Rock Lane Lodge Branson, MO 2012-2013 Goals:

1. Finalize MoCLS Leadership Handbook updates.
2. Improve membership communication via updating website, revitalize newsletter, hold interim teleconferences to keep activities on track. Teleconference will an hour long pertaining to 1 topic. November’s teleconference re: Licensure.
3. Fundraising

**Membership Retention:**

Membership status:

Current members: 99

New members: 16

Lapsed members: 44

No formal activities planned or discussed as to date except to improve membership communication by updating website and publishing newsletter.

**Membership Recruitment:**

No formal activities planned or discussed as to date except for President-Elect to welcome new members and work with membership chair.

After review of membership rosters, will have plan of action and reported activities for Membership Retention and Recruitment by next board report.

**Other Activities of the State:**

1. Continue licensure pursuit even without financial backing for lobbyist. Will have

Missouri Legislative Day to visit Missouri Legislators with plans to file bill.

1. Leadership development - identifying members to encourage them to join committees to become involved with their professional society.
2. Quad State Meeting - La Vista, NE April 3-5, 2013. Missouri handling registration & finances.

**Concerns:**

None

**Requests for Action:**

None

[](http://www.ascls-ne.org/index.h)

**REPORT TO:** ASCLS Region VI Director, Suzanne Campbell

**REPORT OF:** American Society of Clinical Laboratory Science-Nebraska (ASCLS-NE)

**SUBMITTED FOR:** 2012 Fall Board Report

**PREPARED BY:** Linsey Donner, President, 2012-2013

**DATE:** October 4, 2012

**Fall Board (Leadership) Meeting**

1. State Board (Leadership) Meeting/Retreat
   1. August 18, 2012
      1. Leadership (BOD) meeting held in the morning then proceeded to small group discussion/meetings in afternoon
      2. Leadership concluded we need to create committees for certain positions/tasks to fulfill our vision of where we want the society to go (see below)
      3. Leadership Handbook to have all position descriptions, tasks, time commitment and information completed by March 1st and sent to leadership for review. Revisions made before April business meeting for approval at the meeting.
      4. Need to look into electronic storage (cloud on-line) for documents because hard copies getting lost
      5. Creation of Shirley Noble Award
      6. Professional email accounts will be created for all leadership positions
      7. ASCLS-NE website will be reformatted to immolate ASCLS (after converted to new format)
   2. Quad State Meeting (April 3-5, 2012)
      1. ASCLS-NE is planning the Spring Social for the meeting and performing various other tasks
         1. Exploring Lucky Bucket Brewery for social event and microbiology continuing education session
      2. Chair is Alicia Eisenmenger-Sherry with a Spring Meeting Planning Committee including other members from Nebraska

**Planning Meeting**

1. ASCLS-NE Retreat, August 18, 2012
   1. August 18, 2012, Afternoon
   2. Membership Committee created
   3. Leadership Development Committee created
   4. Fundraising Committee created
   5. Committee created to develop travel and reimbursement standard operation procedures and policies
   6. Committees developed need to have report to ASCLS-NE President by November 1, 2012 on progress and activities

**Membership Retention**

1. Activities done to promote member retention
   1. Published newsletter and emailed to members (Filter)
   2. Communication through Facebook Page and email
2. Membership retention activities planned for the year
   1. Lapsed members contacted via email from Membership Chair
   2. Membership Committee to meet in late October
3. Current membership status of your state
   1. Current members: 111
   2. New members (within last 30 days): 6
   3. Lapsed members: Unknown

**Membership Recruitment**

1. Activities done to promote new member recruitment
   1. New Professional Committee has given presentations to students in Nebraska at Southeast Community College, The University of Nebraska Medical Center, and Methodist Hospital
2. Membership recruitment activities planned for the year
   1. Membership Committee to meet in late October
   2. Discussion of contacting local political representatives to discuss laboratory legislative matters, sending treats to laboratories during lab week, and a hosting a social event

**Other Activities of the State**

1. Student Forum is holding a fundraising event for students to attend Quad State Meeting by raffling Husker Football Tickets (donated to students)

**Concerns:**

ASCLS-NE does not have any concerns at this time.

**Requests for Action:**

ASCLS-NE does not have any requests for action at this time.

**REPORT TO:** ASCLS Region VI Director, Suzanne Campbell

**REPORT OF:** ASCLS Region VI **Bylaws** Chair

**SUBMITTED FOR:** 2012 ASCLS Region VI Fall Council Report

**PREPARED BY:** Hannah Zane, Ph.D. MLS

**DATE:** November 5, 2012

**COMMITTEE GOALS** (on-going):

1.      Serve as Liaison between the ASCLS Bylaws Committee and Region VI Constituent Society Bylaws Chairs.

2.      Provide pertinent information required to maintain compliance with the ASCLS Bylaws.

3.     Assist State Bylaws Chairs, as needed.

Activities toward Goals:

My position as ASCLS Bylaws vice-Chair allows me to promptly communicate to Bylaws Chairs and State Presidents, any amendment of the ASCLS Bylaws and other pertinent information.

**CONCERN:** Not allRegion VI State Societies are in compliance with the ASCLS Bylaws. I have communicated this concern to the Bylaws Chairs and State Presidents and will again contact each state as a follow-up.

**REQUEST FOR ACTION:**

1. A reminder that each State needs to review and amend their Bylaws, as needed to stay in compliance with the National Bylaws.
2. Request for discussion at the Meeting:
   1. ASCLS has Emeritus membership category. Should Region VI State Societies initiate Emeritus Membership category for members retired from active employment and currently holding emeritus membership status at the national level? Emeritus category would make them eligible for reduced registration fee at various professional meetings.

**REPORT TO:** ASCLS Region VI Director, Suzanne Campbell

**REPORT OF:** ASCLS Region VI **GAC** Chair

**SUBMITTED FOR:** 2012 ASCLS Region VI Fall Council Report

**PREPARED BY:** John Koenig

**DATE:** November 5, 2012

**Activities:**

1. Attended Monthly ASCLS GAC Conference Calls.
2. Communicated with Region and State GAC Liasons concerning government activities.
3. Sent out the document duties of Region and State GAC Liasons to all state GAC liasons.
4. As Missouri State GAC communicated government affairs activites to Missouri Board.
5. Participated in Quad State Committee and Registration Committee Conference Calls.
6. Participated as a member of the ASCLS Region Task Force and communicated with State presidents/PP and Region Director/ Past RD concerning Task Force.

**Government Affairs**

1. **CLIA proficiency testing legislation proposed**

In July, two companion bills were introduced in the House and Senate. Both have the intent to change language related to the automatic revocation of a laboratory's CLIA certification for referral of proficiency testing from one clinical laboratory to another. Although we all understand that the intent of this regulation was to prevent a laboratory from working with another laboratory to confirm or verify results, the practice of laboratory medicine has changed significantly since the regulations were implemented and it is now not uncommon for one laboratory in a system to perform part of a test and need to refer to another laboratory in the same system to perform another part of the same reportable test. In other cases the referral is accidental and inadvertent, and usually is the result of a clerical or paperwork error. Now Health and Human Services and CMS has to revoke the laboratory's license and bar the laboratory director from directing a laboratory for two years, even if the referral was accidental. The TEST bills would give CMS the flexibility to use some judgment in determining the penalty.

The legislation amends the Public Health Service Act to revise sanctions and would change the language from "***shall*** be suspended" to "***may*** be suspended". It would allow CMS to substitute intermediate sanctions where warranted, including a directed plan of correction, civil money penalties and costs for on-site monitoring, or any combination of these.

The two bills are as follows:

* House bill H.R. 6118, Taking Essential Steps for Testing Act of 2012 (TEST). It was introduced on July 12, 2012, by Rep. Michael Grimm (R-N.Y.). It has 13 co-sponsors and in July was referred to the Committee on Energy and Commerce and the subcommittee on Health.
* Senate bill S. 3391, Taking Essential Steps for Testing Act. It was introduced on July 17, 2012, by Senator Amy Klobuchar (D-MN). It has 6 co-sponsors and has been referred to the Committee on Health, Education, Labor and Pensions (HELP).

*S. 3391 and H.R. 6118, Taking Essential Steps to Testing Act:* September 21, 2012, H.R. 6118 was passed by the House. S. 3391 was not voted on by the Senate before they adjourned.  This bill has been placed on the Senate Legislative Calendar.  The goal is to have this bill passed during the lame duck session and on the president’s desk to be signed by the end of the year.

**Regulatory Updates:**

* GAC continues to follow a potential regulatory proposal to require a **physician’s signature** on laboratory test requisitions. While this had been proposed in late 2011 in the form of Proposed Rulemaking, we have been waiting for the final rule based on comments received from the industry. Should be published sometime in November 2012.
* **Laboratory Developed Test (LDT) Legislation: In 2010 the Food and Drug Administration (FDA) proposed to regulate LDTs. The FDA is currently working in guidance that will set up a regulatory framework for LDTs based on risk. The final guidance most likely will be delayed until after the fall elections.**
* **Patient Rights to Access Clinical Laboratory Test Result Reports: The final rule has not been published.** May not see the published rule until early 2013.

**REPORT TO:** ASCLS Region VI Director, Suzanne Campbell

**REPORT OF: Membership** Committee

**SUBMITTED FOR:** 2012 Fall Board Report

**PREPARED BY:** Jan Frerichs, Membership Chair

**DATE:** October 12, 2012

**Membership Retention**

1. State membership chairs and state presidents in Region VI were contacted and asked to contact all lapsed members in their state
2. Reasons for non-renewal will be collected and forwarded to ASCLS membership committee and Linda Smith.

**Membership Recruitment**

1. The Membership Committee will be working on a membership recruitment campaign, due date is February 28, 2013.

**Concerns:**

ASCLS is down 550 members from the previous year

Student members who want to covert to First Year Professional cannot do so on-line. They need to FAX or call their renewals into ASCLS.

**Requests for Action**

None

**REPORT OF: Political Action Committee**

**REPORT TO:** Region VI Council

**SUBMITTED FOR:** ASCLs Region VI FALL Council Meeting

**PREPARED BY:** Theresa R. Fruehling

**DATE:** November 10, 2012

**PURPOSE:** A voluntary non-profit organization created to provide financial and educational support for the election campaigns of responsible candidates for Congress.

**ACTIVITIES:**

Committee goals:

* Raise funds for allocation to members of Government who support the betterment of Clinical Laboratory Sciences
* Raise awareness among members of ASCLS about the importance of using their voice
* Help fund Legislative Days and other member activities which voice our professional concerns to our Congressmen and Senators

Activities towards goals:

* Provide ‘Thank you’ gifts to members for donating funds
* Deciding which members of Congress to support in the upcoming election
* Monthly Conference calls
* Holding incentive competitions throughout the year to increase donations: state vs. state competition with award presented at National and competition at National meeting for Regional competition (Extra special breakfast item provided to the winners on Friday morning)
* Writing bi-annual articles to share the importance of donating to PAC
* Investigating new payment method:
  + Scanning credit cards for donations- simplify the process of donating and hopefully increase donations.
* Region VI dominated the PAC donations for both the state and National competition.
  + 1st place Illinois
  + 2nd place Nebraska
  + 3rd place Iowa
  + Special breakfast item for Caucus at National Meeting in Houston

**CONCERNS:**

No concerns

**REQUESTS FOR ACTION:**

No request for action

**Report to:** ASCLS Region VI Board of Directors

**Report of: Product Development Committee**

**Submitted for:** Region VI Fall Council Meeting

**Prepared by:** Tara Sorensen, Region VI Product Development Committee Chair

**Date:** November 10-11, 2012

Purpose

To coordinate the development and maintenance of currentpublications/products, as well as facilitate the creation of new publications/products.

Current and Future Activities

1. Charges to National Committee
   1. Assist the Director of Education with identifying specific topics and authors for development of educational products.
   2. Produce at least 2 online courses in 2012-2013 to be marketed through MediaLab.
   3. Write one column for ASCLS today that will describe the activities and accomplishments of the PDC as well as its importance to the membership.
   4. Review with the Director of Education the list of educational products to determine if they should be deleted or updated.  Identify individuals who might update.
   5. Investigate collaborative efforts with the group who solicits and develops the On-line cases.  (Is there an opportunity to use these cases as an educational product?)

II. Conference Call on 10/11 to review charges

a. A list of possible topics and authors was discussed with the Director of Education (Joan Polancic) for development of educational products.

b. Working on producing at least 4 of possible topics for educational courses to be marketed through MediaLab.

c. Sharon Wierwille has volunteered to begin writing on a column article for the January 13th ASCLS Today.

d. Joan sent the entire committee a listing of all educational products available to determine if they should be deleted or updated. Everyone will review this list and send recommendations to Joan and Jodie.

e. Jodie will send Linda Smith an email message to clarify the intention of charge #5: Investigate collaborative efforts with the group who solicits and develops the On-line cases.

Concerns

None

Requests for Action

None

**New Business**

**ASCLS Region Task Force – John Koenig**

Three tasks forces have been established by the ASCLS President and Board of Directors. These task forces will review the make up and structure of the Regions, Committees and Dues. I have been appointed to the task force reviewing the Region Structure.

I submitted a survey to the RD, Past RD, all Region state presidents and PP concerning The make up and activities of Region VI and asked for input that will be compiled, summarized and compare with responses from other 9 regions. The Task Force will then present a report to ASCLS Board of Directors with suggestions and recommendations for the continued Region structure.

**Trial Membership – Jan Frerichs**

Sherry Miner received an e-mail regarding  the Illinois Society for Microbiology’s fall meeting.  The charge for a non-member to attend this meeting is high enough that it pays for a membership at the state and national level.  Non-member registrants automatically receive a year’s membership, when they register as a non-member. We talked about this at our Membership Conference call last week – most states charge a higher fee to attend state meeting for non-members, but we have never applied the higher fee that way.  Sherry checked with Elissa Passiment and this  is not an illegal practice, so if states wanted to do this, they could try it. My thought is that it would be a “trial membership” for a year.  I would like the council to discuss this issue.

**2012 Region VI Leadership Development Plan - Tim Randolph**

Brief Definition of Position:

Create systems and materials to recruit young members into ASCLS/Region VI, grow their involvement and understanding of the organization, and improve the evolution of junior members as they move up the ranks.

2012-2013 GOALS:

1. Increase conversion of student member to professional member in Region VI States

2. Improve organizational understanding of ASCLS/Region VI across leadership

3. Improve succession planning in Region VI

2012-2013 ACTIVITIES:

1. Increase conversion of student member to professional member in ASCLS/Region VI

a. Create database for MLT & MLS program directors in Region VI States

b. Send student related ASCLS info to program directors to encourage student involvement

c. Create one annual student event in each Region VI State

d. Promote student related events at Region VI spring meetings

e. Create inexpensive ways to get students to the meeting

f. Create student email list and correspond periodically

g. Invite students to the state version of Leadership Academy

2. Improve organizational understanding & retention of ASCLS/Region VI leadership

a. Promote annual planning meeting among Region VI States

b. Create documents and strategies for planning meeting

c. Create and deliver sessions/documents at Region VI spring meetings

d. Promote ASCLS Leadership Academy

e. Create a state version of Leadership Academy

3. Improve succession planning in Region VI

a. Create documents & timeline to improve succession planning

b. Integrate documents & timeline into planning meeting, spring meeting and leadership meetings

**Business from the Floor**

**Calling all ASCLS Members!**

**ASCLS is recruiting YOU to serve our society as a member of an**

**ASCLS National Committee or as an ASCLS Representative to another organization.**

Our national committees are critical to the mission of ASCLS, and those grass roots members like yourselves who serve on them are the people that GET THINGS DONE at the national level and help keep our organization moving forward. ASCLS Representatives are ASCLS members who serve as the Face of ASCLS as representatives to other organizations, such as the Board of Certification, the American Hospital Association and NAACLS.

Serving ASCLS in one of these capacities allows you to have an ***influence*** on your professional organization which, in turn, can ***set the direction*** for the medical laboratory profession. There are numerous opportunities for members to participate in the activities of ASCLS throughout the year, and it would best serve the organization if there is a ***mix of new and experienced professionals*** on all of the committees. New people with new ideas are ***always*** welcome, as are those who have served ASCLS in various capacities over the years and have knowledge of past activities. It takes us all to make things happen.

It doesn’t take much to take that first step toward working at the national level. There is a ‘Call for Volunteers’ form on the ASCLS website.  Log in with your membership information, go to the Leadership Resources page at <http://www.ascls.org/?page=State_Lead_Area>, and you will find it listed under Society Leadership.  You can also email me at [jrc@rodricon.com](mailto:jrc@rodricon.com) with your interests and contact information, or can contct other members of the ASCLS Appointments Committee, Lisa Anderson - [lisa.anderson.cls@gmail.com](mailto:lisa.anderson.cls@gmail.com), Deb Rodahl - [drodahl@healtheast.org](mailto:drodahl@healtheast.org) or Cathy Otto - [cnotto@salisbury.edu](mailto:cnotto@salisbury.edu).

See the table below for the list of committees which have open positions for the 2013 - 2014 year, along with the term and the number of open positions for each position. In addition, I have attached a document with some additional detail on this Call for Volunteers for you to review. As you can see, the number of open positions is limited, so ***get your "Call for Volunteers" form completed right away*** and email it to me or one of the other Appointments Committee members!!

Please don't hesitate to contact me if you have a any questions, or if you have problems with the attachment.

**I am looking forward to working with *YOU* next year**

**as a member of an ASCLS National Committee!**

J.R.

J.R. Constance, MHA, MLS(ASCP)CM

ASCLS President-Elect

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# Elected Positions Open for 2013 - 2014

If you or anyone in your society is qualified and interested in running for any of the positions, the Candidate Information Form (CIF) is also attached and is posted on the ASCLS web site at [www.ascls.org/?State\_Lead\_Area](http://www.ascls.org/?State_Lead_Area).

Please don't hesitate to contact me if you have any questions about the positions or the nomination process.

Thanks, Charlie

ASCLS Nominations Committee Chair

Charlie Francen

[*970-381-6721*](tel:970-381-6721)